ScheduleBuilder
Generate the optimal class schedule

1. Login to myBama, click on the Student Tab

   Select the Schedule Builder icon from the list of icons

2. **Select the Term** (if applicable)

3. **Select Campus** (Main and/or Online)

4. **Select Course Status:**
   - Open Classes only- default option
   - Open and Full Classes
   - Open and Full with Waitlist Availability

5. **Select Parts of Term** – Full term is default option

6. **Add Courses**
   - Select subject and course, click **Add Course**
   - Repeat steps to add all courses
   - Click **View/Edit** to view section information and narrow course results

7. **Add Breaks**
   - Enter a name for your break
   - Select start/end times and days
   - Click **Save Break** and repeat as necessary

8. **Generate Schedules**
   - A list of available schedules will appear based on your course and break entries
   - **Compare** up to four schedules at a time
   - Click **Select** to view more information and a weekly timeline
     NOTE: You can narrow schedule results by clicking the **lock** that appears by a desired section under the timeline view and closing the schedule to return to the Schedule Builder page. Click **Generate Schedules** again to view results that contain the locked section.

9. **Found the Optimal Schedule?**
   - **Select** the schedule
   - Click **Send to Registration Cart**

10. **Registration Cart**
    - If you are able to register for classes at this time, click **Register**
    - If you are not yet able to register for classes, you may **Save Cart**
      - To access your Registration Cart for future registration, sign in to the Student Tab of myBama, and click the Registration Cart icon.

How to Use Schedule Builder

Follow the Directions to Build Your Schedule

Select a term then add courses and breaks. Click the Generate Schedule button to see which schedules fit your criteria. Click "Select" to view a detailed schedule. When you have found a schedule you like, click the "Send to Registration Cart" button.