



THE UNIVERSITY OF ALABAMA®  
THE CAPSTONE OF HIGHER EDUCATION

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# FERPA for Students

What Every UA Student Should  
Know

# Student Records and FERPA

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UA complies fully with the Federal Family Educational Rights and Privacy Act (FERPA) which governs access to, and confidentiality of, student records.

As a means of complying with this act, the University has developed the UA Policy on Confidentiality of Records available at [registar.ua.edu](http://registar.ua.edu).



# Student Rights Under FERPA

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FERPA grants students the right to:

1. Inspect and review your educational record
2. Have some control over the disclosure of information from your educational record
3. Seek to amend incorrect information in your educational record



# Student Rights Under FERPA

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FERPA rights transfer from the parent to the student when the student reaches the age of 18

**OR**

The student attends a post-secondary institution regardless of age



# Student Rights Under FERPA

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The release of student educational records and personally identifiable information may not be released to a third party without your written consent unless that information is considered “directory information”.

No information, including directory, will be released if you have a confidentiality hold on your records.



# OK to Release

## Directory Information

- Name
- UA Email Address
- UA School/College
- Class Level
- Degrees/honors/awards received
- Permanent Address\*
- Major(s)/degree programs(s)
- Dates of Attendance
- Full-/part-time enrollment status

\*Permanent/Home mailing address may only be released for University recognized academic honor societies/organizations.



# Not OK to Release

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Personally Identifiable Information including, but not limited to:

- CWID/SSN
- Date of birth
- Residency status
- Gender/race/ethnicity
- Religious preference
- Pictures
- Phone

Educational Records including, but not limited to:





# Not OK to Release

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Educational Records including, but not limited to:

- Class Schedule
- Grades/GPA/Academic Standing
- Test scores
- Academic transcripts
- Disciplinary records



# Disclosures Without Consent

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FERPA permits the release of SOME information without student permission including, but not limited to:

- School officials
  - Must have a legitimate need-to-know
- Compliance with a judicial order or subpoena
- Health or safety emergency
  - UAPD, Student Health Center, Parents



# Notice:

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This presentation is intended to raise awareness and give general information about FERPA and to acquaint you with some of the privacy issues surrounding students' educational records. It is not intended as nor is it a substitute for legal advice on any particular issue.

